



### **Cancellation and Cleaning Policy**

This Agreement is made by and between the undersigned and The Steadman Philippon Research Institute (SPRI).

#### **Cancellation Policy**

0 – 14 business days prior to the lab date: You will be charged 75% of lab rental fee including the cost of specimens, if not already included.

15 – 21 business days prior to the lab date: You will be charged 50% of lab rental fee including the cost of specimens, if not already included.

22 - 28 days prior to the lab date: You will be charged 25% of lab rental fee including the cost of specimens, if not already included.

29 – 35 days prior to the lab date: You will be charged 10% of lab rental fee including the cost of specimens, if not already included.

Greater than 35 days prior to the lab date: No charge for cancellation.

*Cleaning Policy:* I understand and accept full responsibility of all outside equipment, tools, implants and cadaveric specimens, and agree to clean and remove all of the above upon completion of all laboratory functions during my rental of SPRI in vitro preparatory room and Surgical Skills Laboratory.

I agree and understand that if I do NOT comply to the above policies of SPRI cleaning procedures & protocols I will be charged a cleaning fee of \$1000 per laboratory rental.

The undersigned has read this agreement, understands its content, and accepts full responsibility.

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<b>X</b>	<b>X</b>
Print Name & Position or Title	Sign Name & Date

**For Internal Use Only**

**Company Name:**